

## AGENDA

For the Icklesham Parish Council Meeting, 11<sup>th</sup> July 2011 at Winchelsea Beach Community Hall,  
Winchelsea Beach at 7.15pm

1. **Welcome to the meeting by the Chairman.**
2. **The Chairman will invite members of the public to comment or ask questions on any matters they wish to raise relating to the business of the Council (15 minutes).**
3. **To receive report from Tal Katz concerning a skateboarding area for Icklesham.**
4. **To receive reports and to ask questions of Cllrs K Glazier, N Ramus and P Osborne concerning County Council and Rother District Council matters.**
5. **Formal opening of the meeting.**
6. **To receive and record any apologies for absence** – members are asked to also complete and sign the circulated sheet.
7. **Disclosure of Interests** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct. Members are reminded to repeat their declaration immediately prior to commencement of the item in question.
8. **To consider and approve the signing by the Chairman of the attached minutes of the Council Meeting of 13<sup>th</sup> June 2011.**
9. **Matters arising.**
10. **Minutes of the Planning Committee 13<sup>th</sup> and 27<sup>th</sup> June 2011** – already distributed.

### **Matters Requiring a Decision by the Council**

11. **Programme of works for June 2011.** Council are asked to note and review progress on the enclosed list and raise any questions on the items listed.
12. **Financial Matters**
  - a. Receipts and payments report for June 2011. Council is asked to agree the list of payments made on the attached list.
  - b. To approve items for payment for July 2011. A list of payments will be tabled at the meeting.
13. **Harbour Field, Winchelsea Beach.** Council is asked to agree to the removal of asbestos found during the construction of the basketball area and to appoint a qualified consultant to prepare and manage this process. The cost is unknown at present but is likely to be substantial. Report to follow.
14. **Communications.** As part of the Parish Action Plan the Council the Council has an objective to provide a newsletter for residents on a quarterly basis. The Council is asked to consider how this can be implemented. There are currently no resources within the budget for this item.
15. **Skate Boarding Area, Icklesham.** The Council will be hearing from Tal Katz about the need for a skateboarding area at Icklesham. Attached is Taz's letter together with my reply. The Council is asked to consider how it would like to progress this matter.

- 16. Inspection Report of Play Areas.** Clerk to report back on the completed inspections and works that are required. Council will be asked to agree to invite quotations for this work.
- 17. Icklesham Sports Pavilion.** Report back from Councillor Warren on progress concerning updating of facilities.
- 18. Icklesham Bus shelter.** The contractor has completed refurbishment but reports the bus shelter is flooding which has led to deterioration in the wooden framework. While this has been repaired does the Council wish to obtain estimates to improve the drainage and prevent this from occurring?
- 19. Quality Council.** Update on progress from Clerk and RFO.
- 20. Smeatons Lane.** The Council resolved that the Clerk should write to all residents concerning parking and install No Parking signs. I have written to residents but have not installed signs as it has come to my notice that there is an outstanding request to adopt a speed limit of 10mph in the Lane. Does the council wish to invoke a speed limit and incorporate this within the signs to be installed?
- 21. Winchelsea Street Lighting.** The council is asked to consider restricting the hours street lighting is in operation. See attached report.
- 22. Interpretation Boards.** The council has agreed to maintain and insure the two interpretation boards at Winchelsea. Subject to formal acceptance by the Winchelsea community Office which obtained funding and installation does the Council wish to take ownership? This should result in no additional cost to the Council.
- 23. Memorial Seat, Harbour Field (Minute 11/96 refers).** Clerk to report. Council is asked to consider and approve the chosen seat design (which will be tabled) and requested location.
- 24. Dog Litter Bin, Pound Field. A resident has requested the bin at Pound Field be moved at her expense.** This request has been refused in the past as it was felt the location was ideal to encourage use of the bin. The resident has now written suggesting a suitable site, letter attached. Council is asked to consider this request.
- 25. Larger Recycling Bins.** Council asked the Clerk to request Rother District Council to provide larger recycling bins. Despite reminders no response has been received. Council is asked if they wish to request District Councillors to take this matter up on its behalf.
- 26. Annual Parish Conference.** I have been informed by Rother District Council the Conference will be held at 1.45pm on Wednesday 20<sup>th</sup> July 2011 at Brede Village hall. Council is asked to decide upon up to four delegates.
- 27. Annual Parish and Town Meetings, East Sussex County Council 16<sup>th</sup> September.** I have been informed by the County Council of this meeting which will take place at Uckfield Civic Centre for the majority of the day. It is an opportunity to meet County Council officers, hear about current issues and help to shape activity over the coming year. I have asked for two places and the Council is asked to agree its representatives.
- 28. Ward Risk Assessments and Ward Visits.** The Council is asked to review its current arrangements and agree a regular dated programme of assessments. See report attached.
- 29. Rother Neighbourhood Watch.** Request for funding of £100 next year. Letter attached.

## **Matters for Information of the Council or for Noting**

### **30. Correspondence**

- a. **Icklesham Fete.** I have been informed by Debbie McLean, the Secretary of Icklesham Trust Committee, that the Annual Fete and Flower Show will be held at the Recreation Ground, Main Road, Icklesham from 2pm to 4.30pm on Saturday 6<sup>th</sup> August.

**31. Reports of Councillors and Officers on Outside Bodies and Attending Events.** Reports back from councillors who have been appointed to outside bodies or who have attended events of interest to the Council.

Clerk – New Clerks Briefing Day, 28th June 2011.

- b. New Councillors – report back on attendance at training and outcomes. I am proposing that training becomes a standing item on future agendas given its significance for achieving Quality Council status.

### **32. Matters to be referred to the next agenda**

- a. I understand the Agenda for August is reduced given the holiday period, hence no proposals.

### **33. Matters for future agendas**

- a. Housing Needs Survey.
- b. Review of Parish Action Plan and Managing this Process.
- c. Risk Assessment for Reserves.
- d. Review of policies.

**34. Date and Venue for the next meeting.** The date of the next full Council meeting is confirmed as Monday 8<sup>th</sup> August 2011, 7.15pm at Winchelsea Court Hall.